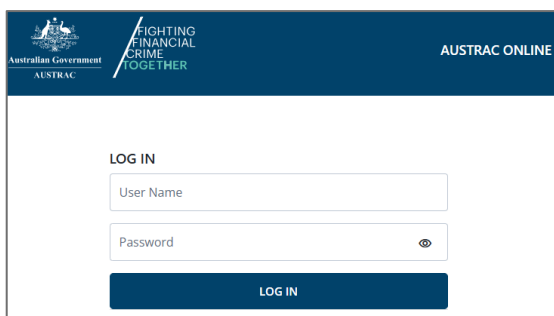




Quick reference - User login and access for reporting using IFTI-E v2.0 schema only

This guide shows you how to log in to AUSTRAC Online (AO). Data used in screenshots are fictitious.

1. Go to [AUSTRAC Online](#) and enter your **Username and Password**. Select **Log in**.



Support information

If you haven't been set up as a user in AO, or you're not sure, please email contact@austrac.gov.au or call us [1300 021 037](tel:1300021037).

2. Select the business name you want to submit a receipt for. This screen will only appear if you're a user for more than one reporting entity.

RE Number	AUSTRAC Account Number (AAN)	Legal name	Switch to
82614	100888514	MR BANKES PTY LTD	SELECT

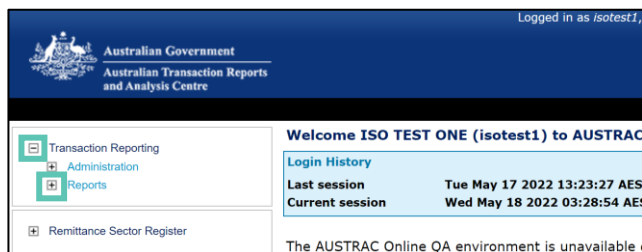
3. Select **Reporting**. Select **Transaction Reports**.

4. Select the + symbol next to **Transaction Reporting** to expand the menu.

5. Select + symbol next to **Reports**.

6. Select **Report file upload**.

7. Select **Upload IFTI-E v.2.0 Schema File**.



What's next

You'll reach the Transaction Report landing page. Here you can submit your file, resubmit a file, view and download submissions table information and receipts.

See other [quick reference guides](#) for details.

Log out

To log out, close the browser window.

Note: This will also log you out of AO. To return to AO, select the "back" arrow on your browser.

