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| ***About this form***This is an approved form made for the purposes of section 233D of the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006* (AML/CTF Act).***Purpose of this form*** This form is to assist you in requesting a review of a decision made by a delegate of the AUSTRAC CEO. Complete this form if you are seeking a review by AUSTRAC of any of the following decisions: * decision to refuse (including a deemed refusal), cancel, or suspend the registration of your business
* decision to impose conditions on the registration of your business
* decision to refuse the renewal of the registration of your business
* decision to require you to appoint an external auditor to carry out an audit in relation to your business’s capacity and endeavours to manage its money laundering and terrorism financing risks
* decision not to allow a longer period of time to provide the external auditor’s report
* decision to issue a notice directing you to take specified actions

***Important information***Under subsection 233D(3) of the AML/CTF Act a request for review of a decision must be made within **30 days** after you are informed of the decision, or such longer period as the AUSTRAC CEO allows. | ***Submitting this form*** The completed form should be emailed to regulatoryoperations@austrac.gov.au. Alternatively the form can be sent to:AUSTRAC – Regulatory OperationsPO Box K534Haymarket NSW 1240You will receive confirmation once your application has been received.Further informationFor help regarding your obligations under the AML/CTF Act, contact the AUSTRAC Contact Centre:* **Email:** contact@austrac.gov.au
* **Phone:** 1300 021 037 (a local call within Australia).

***Require Assistance?*** If you have a disability and require assistance completing this form please contact the AUSTRAC Contact Centre:* **Email:** contact@austrac.gov.au
* **Phone:** 1300 021 037 (a local call within Australia).

If you need a translator in order to speak to AUSTRAC, please call the Translating and Interpreting Service on 131 450 and ask for AUSTRAC on 1300 021 037.Should you require the National Relay Service (within Australia):* TTY or computer with modem users phone 133 677 and ask for 1300 021 037
* Speak and listen (speech to speech relay) users phone 1300 555 727 and ask for 1300 021 037
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| AUSTRAC logo | Application to review an AUSTRAC decision |
| AUSTRAC logo | **Application to review an AUSTRAC decision** |
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| (!) | **Instructions for completing this form:** Type or write clearly to complete this form. Where written, please use a black or dark blue pen and BLOCK LETTERS. |

## Part A – Decision to be reviewed

Please select the decision that you are seeking to be reviewed:

| Remittance service provider | ✓ | **Digital currency exchange service provider** | ✓ | **Other** | ✓ |
| --- | --- | --- | --- | --- | --- |
| A deemed refusal for registration  |[ ]  A deemed refusal for registration  |[ ]  Requirement to appoint an external auditor to carry out an external audit of your capacity and endeavour to manage your money laundering and terrorism-financing risks | [ ]  |
| A refusal of registration  |[ ]  A refusal of registration  |[ ]   |  |
| Imposition of conditions on registration  |[ ]  Imposition of conditions on registration  |[ ]  Decision not to allow longer time to provide external auditor’s report  |[ ]
| Cancellation of registration  |[ ]  Cancellation of registration  |[ ]  A direction to take specified action  |[ ]
| A refusal of a renewal of registration  |[ ]  Suspension of registration  |[ ]   |  |
|  |  | A refusal of a renewal of registration  |[ ]   |  |

## Part B - Applicant information

|  |  |
| --- | --- |
| **Entity name:** Click here to enter text. | **ABN/ACN/ARBN:** Click here to enter text. |
| **Trading name(s):** Click here to enter text. |
| **Phone number**: Click here to enter text. | **Email:** Click here to enter text. |

### Your representative’s details (if you have one):

|  |  |
| --- | --- |
| **Name:** Click here to enter text. | **Company:** Click here to enter text. |
| **Phone number:** Click here to enter text. | **Email:** Click here to enter text. |
| **Address:** Click here to enter text. |

## Part C – AUSTRAC decision to be reviewed

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| **Decision reference**: Click here to enter text. | **Date decision received**: Click here to enter text. |

### In as much detail as possible, setting out the reasons why the decision should be reviewed:

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| Click here to enter text. |

## Supporting documents

Please list in the box below any additional documentation you are providing with this form in support of your application.

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| Click here to enter text. |

**Part D – Declaration**

Provide details of the person completing this form:

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| **Full Name:** Click here to enter text. | **Employer:** Click here to enter text. |
| **Position/title:** Click here to enter text. | **Phone number:** Click here to enter text. |
| **Mobile:** Click here to enter text. | **Email:** Click here to enter text. |

| (!) | **Before you sign this form:**Make sure you have answered all the relevant questions correctly and read the privacy statement located at the end of this form before you sign and date the declaration. An incomplete form may delay processing and we may ask you to complete a new form. |
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### I declare that:

1. I am authorised to complete this application on behalf of the applicant.
2. The information I have given in this form is true, accurate and complete.
3. I understand criminal or civil penalties may apply for giving false or misleading information or for failing to supply information.

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| **Signature:** |  |
| **Date (DD/MM/YYYY):** | Click here to enter text. |  |

**Privacy statement**

Personal information is protected by law, including the *Privacy Act 1988* (Privacy Act). AUSTRAC is authorised to collect the information in this form under the AML/CTF Act and under the AML/CTF Rules made for the purposes of the Reporting Entities Roll and the Remittance Sector Register. The information collected in this form will be used for the purpose of the review of a decision made by AUSTRAC, and for other lawful purposes under the AML/CTF Act and the Privacy Act. Information reported to AUSTRAC is made available to other government agencies including law enforcement agencies pursuant to the provisions of the AML/CTF Act.