



Quick reference - User login and access for reporting using IFTI-E v2.0 schema only

This guide will show you how to login to AUSTRAC Online (AO). **Please note:** This guide may be subject to change. Data used in screenshots are fictitious.

1. Navigate to <https://online.austrac.gov.au/ao-trn/login.seam> and enter your **User/Email address** and **Password**. Select **Login**.



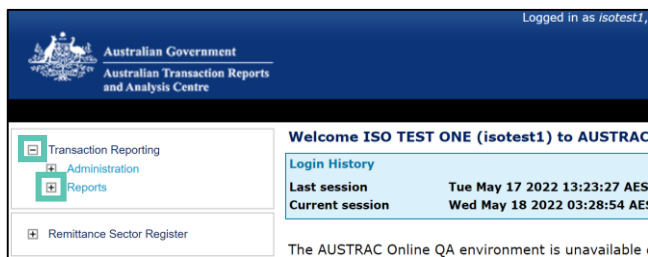
Support information

If you have not yet been set up as a user in AO, or you are not sure, please contact the Contact Centre at contact@austrac.gov.au or on 1300 021 037.

2. Select the business name you wish to submit a receipt for. This screen will only appear if you are a user for more than one reporting entity.

Please select your Business	
Business Name ▲	Enrolment Status
BANK LIMITED	Enrolment not required

3. Select the **+** symbol next to **Transaction Reporting** to expand further menu options.
4. Select **+** symbol next to **Reports**.
5. Select **Report file upload**.
6. Select **Upload IFTI-E v.2.0 Schema File**.



What's next

You will reach the Transaction Report landing page where you can submit your file, resubmit a file, view and download submissions table information and receipts. See other [Quick Reference Guides](#) for details.

Log out

To log out, close the browser window.

Note: This will also log you out of AO training. To return to AO training, click the "back" arrow, on your browser.

