

Purpose

This worksheet is provided as an aid to reflect upon the processes that your organisation uses and what you can do to make your AML/CTF program more effective.

Directions

Consider the questions below that relate to AML/CTF awareness training for employees. Detail any observations or deficiencies that may lead to modifications of your AML/CTF program.

<p>1. Describe your current employee training methods, e.g. induction, on-the-job, e-learning, and how AML/CTF awareness training can be included.</p>
Empty space for answer
<p>2. Has your training been designed and developed to cater to the needs of different levels and roles of employees?</p>
Empty space for answer
<p>3. How do you record and retain information about awareness training?</p>
Empty space for answer
<p>4. How do you evaluate and review the effectiveness of awareness training in your organisation?</p>
Empty space for answer

N.B. For further information about using training evaluation as part of monitoring the AML/CTF program, refer to the training evaluation worksheet in Topic 5 of this e-learning course.